



RENEWALS 2016

Presented by Jaime Monic, Executive Director
Sponsored by the Louisiana State Board of Examiners of Psychologists
May 26, 2016





2016 Renewal Overview



Am I required to renew my license?



- YES! Each Licensed Psychologist, Provisionally Licensed Psychologist and Licensed Specialist in School Psychology is required to renew their license in the month of July of every year.
- You are required to report Continuing Professional Development biannually:
 - ODD numbered licenses report in ODD numbered years.
 - EVEN numbered licenses report in EVEN numbered years.





When To Renew Your License

- Renewals will **open** July 1st and **close** July 31st of every year.
- Licensees will be able to renew **ONLINE** or submit a **PAPER RENEWAL**. Paper renewals require an additional processing fee of \$15.
- Please expect that notices will be mailed no later than the **LAST** week in **MAY** 2016.



Renewals and CPD



- It is important to note that the renewal period and the period within which you are allowed to obtain your CPD do not parallel.

- OBTAIN YOUR CPD
 - From **July 1 through June 30** (for a two-year period). Remember the ODD/EVEN Rule!

- RENEW YOUR LICENSE
 - From **July 1 through July 31** of each year.
 - Your license is valid for one year from **August 1 to July 31**.





How to renew online:

- To Log into your account:
- Go To: <http://www.lsbep.org/licenses/>
- Select:



- Follow the steps to payment.
- You will receive your renewal certificate within 2 weeks of submitting your renewal and payment online.
- If you have lost or forgotten your login, please contact the LSBEP staff at 225-925-6511 or admin.lsbep@la.gov and request your password be reset.



THE LOGIN PAGE...

Louisiana State Board of Examiners of Psychologists 

Login

Log In

User Name:

Password:

Menu

[License Verification](#)

- Your User Name is “Firstname.Lastname” and your default password is your social security number without any dashes.





Paper Renewals

- Go To: <http://www.lsbep.org/licenses/>
- Download and complete the printable Renewal Forms on this page.
- Return your Renewal Form(s) and your Renewal Fee in the form of a Check or Money Order payable to the LSBEP at:
8706 JEFFERSON HIGHWAY
SUITE B
BATON ROUGE, LA 70809
- Allow 2-3 weeks for processing paper renewals.
- There is an additional \$15 fee for processing a paper renewal.





CONTINUING PROFESSIONAL DEVELOPMENT

CONTINUING PROFESSIONAL DEVELOPMENT



- All licensed psychologists are subject to the NEW Continuing Professional Development requirements.
- Additional information is available on the bottom half of the LSBEP HOME PAGE at: <http://www.lsbep.org/>



Who is reporting in 2016?

For the **July 1, 2016** renewal period

EVEN NUMBERED LICENSES

are required to report **30 HOURS** of Continuing Professional Development using the new guidelines.

You must fulfill your CPD Requirements for the period beginning

JULY 1, 2014

THROUGH

JUNE 30, 2016



A note about the required number of hours:

- **EVEN** numbered licenses renewing on July 1, 2016, must report 30 hours with 2 of those 30 in Ethics or Forensics.
 - The number of required hours for the next reporting period ending June 30, 2018, will increase to 40 hours with 2 of those 40 in Ethics or Forensics.
- **ODD** numbered licenses renewing on July 1, 2017, must report 30 hours with 2 of those 30 in Ethics or Forensics.
 - The number of required hours for the next reporting period, ending June 30, 2019, will increase to 40 hours with 2 of those 40 in Ethics or Forensics.





UNDERSTANDING THE NEW CONTINUING EDUCATION REQUIREMENTS

Understanding the New Requirements

- Continuing Education is now classified into three areas of Continuing Professional Development [CPD]:



Traditional



Professional



Clarity on the requirements:

- There are **9 SUBCATEGORIES** within the three classifications of CPD.
- You are required to report within **TWO** of the **9 subcategories**.



You MAY report in two subcategories, that are within the same classification, in order to fulfill this requirement!!!



Acceptable CPD must be identifiable as:

- Relevant to psychological practice, education and science;
- Enable psychologists to keep pace with emerging issues and technologies; and
- Allow psychologists to maintain, develop, and increase competencies in order to improve services to the public and enhance contributions to the profession.



Pursuant to: La.
Administrative
Code: Title 46
Section 801



**DON'T BE
INTIMIDATED BY
THE NEW
REQUIREMENTS,
IT IS EASIER
THAN IT MAY
SEEM!!**



EXAMPLES...

29 Hours of APA Approved CE workshops
online or in person (WITH 2 IN ETHICS/
FORENSICS –of course) **TRADITIONAL
APPROVED SPONSORED WORKSHOP**



PLUS

1 HOUR of Reading **TRADITIONAL SELF-
DIRECTED LEARNING**

...and you've fulfilled your requirements!



OR...

- ATTENDING AN APPROVED SPONSORED CONFERENCE WHERE CE WORKSHOPS ARE OFFERED will allow you to fulfill the two subcategory requirement!!



You are able to claim your workshop credits
under **TRADITIONAL APPROVED
SPONSORED WORKSHOP**

PLUS

You are able to claim 1 credit per day for
your registered attendance at a conference
(in addition to the workshop hours) under
PROFESSIONAL CONFERENCE



CPD SUB-CATEGORIES:



Calculations
and
Limitations

PROFESSIONAL

CPD SUB-CATEGORIES:



Calculations and Limitations

- **Peer Consultation**
 - 1 hour = 1 credit
- **Practice Outcome Monitoring**
 - 1 client = 1 credit per reporting period
- **Professional Activities**
 - 1 year = 10 credits
- **Conference**
 - 1 conference day = 1 credit. May be counted in addition to traditional workshop hours granted by the sponsor



CPD SUB-CATEGORIES:



Calculations and Limitations



ACADEMIC

- **Graduate Class**
 - 1 three hour course equals 20 credits
- **Graduate Class Preparation and Teaching**
 - May be claimed once per course: Claim 10 times the credit granted students
- **Auditing a Graduate Course**
 - 1 registered course documented by the university = 5 credits
- **Publications**
 - 1 article = 10 credits; 1 book/book chapter = 10 credits
- **Workshop Preparation and Teaching**
 - May be claimed once per course: Claim 4 times the credit granted attendees divided by the number of presenters.

TRADITIONAL

CPD SUB-CATEGORIES:



Calculations and Limitations

- **Approved Sponsored Workshop**
 - 1 hour = 1 credit
- **Self-directed Learning**
 - 1 hour = 1 credit. Limit 10 Credits per reporting period



Documenting your CPD

Your attendance/participation in traditional activities such as workshops, conferences and most academic offerings will be well documented by the sponsoring agency.

Document the following activities on the CPD Form, provided by the LSBEP.

- Continuous Practice Outcome Monitoring;
- Peer Consultation;
- Professional Activities; and
- Self-directed Learning Activities.



SAVE YOUR CERTIFICATES AND CPD DOCUMENTATION FORM FOR 6 YEARS AFTER YOU REPORT TO THE LSBEP!



WHAT HAPPENED TO EMERITUS STATUS?

What happened to Emeritus Status?



Act 255 of the 2015 Regular Legislative Session removed the status Emeritus from the Psychology licensing act.



How does this change affect you?



- This change affects the requirements for the renewal of your license in the following two ways:
 - All Licensed Psychologists must report continuing education, and
 - You must apply annually for a reduced fee.



TRANSITIONING FROM EMERITUS TO LICENSED PSYCHOLOGIST

EVEN NUMBERED LICENSEES



CONTINUING PROFESSIONAL DEVELOPMENT AND RENEWAL



- You are required to renew your license annually.
- Your renewal shall be due July 1st and will be considered delinquent July 31st. Your first CPD REPORT will be DUE **July 1, 2018**. You are required to report Continuing Professional Development (CPD) every two (2) years.
- You should begin accruing CPD **on July 1, 2016 through June 30, 2018**. CPD obtained outside of these dates will not be credited
- You will be required to report 40 hours of CPD with 2 of those 40 in the area of Ethics or Forensics.

TRANSITIONING FROM EMERITUS TO LICENSED PSYCHOLOGIST

ODD NUMBERED LICENSEES



CONTINUING PROFESSIONAL DEVELOPMENT AND RENEWAL

- You are required to renew your license annually.
- Your renewal shall be due July 1st and will be considered delinquent July 31st. Your first CPD REPORT will be DUE **July 1, 2017**. You are required to report Continuing Professional Development (CPD) every two (2) years.
- You should begin accruing CPD **on July 1, 2015 through June 30, 2017**.
- You will be required to report 40 hours of CPD with 2 of those 40 in the area of Ethics or Forensics.



WHERE TO FIND CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENTS

- Reporting requirements are located in Chapter 8 of the Louisiana Administrative Code.



<http://www.lsbep.org/wp-content/uploads/2014-LA-Administrative-Code.pdf>



APPLYING FOR A REDUCED FEE



- Annually, at the time of renewal, the Board will provide a process (VIA ONLINE AND PAPER RENEWAL) to apply for a reduced fee which “shall be one-half of the amount of the current licensure renewal fee” if all of the following requirements are met:
 - You are 65 years of age or older;
 - You have held continuous licensure as a psychologist in the state for at least twenty years; and
 - You are, at the time of application/renewal, retired from the full-time practice of psychology or any other full-time employment.





- THANK YOU FOR YOUR PARTICIPATION!
 - IF YOU HAVE READ THIS ENTIRE PRESENTATION, PLEASE ALLOW YOURSELF
 - Title: LSBEP Presentation: Renewals 2016
 - CREDIT: 1 HOUR
 - SUBCATEGORY: Traditional Approved Sponsored Activity
 - SPONSOR: La State Board of Examiners of Psychologists.

