

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES**  
*September 22, 2017*

*Final Approved: October 20, 2017*

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted on, Wednesday, September 20, 2017. Dr. Phillip Griffin, Chair, called the meeting to order at 8:42 a.m. on Friday, September 22, 2017 at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Phillip Griffin, Koren Boggs, Jesse Lambert, Amy Henke, Leah Crouch; and, Executive Director, Jaime T. Monic. Attorney Courtney Newton was present for part of the meeting to present and discuss complaint matters in Executive Session. Dr. Mark Vigen, former LSBEP Board Member was present for part of the meeting to assist with Oral Examinations as delegated by the Board, and to discuss a temporary contract with the Board as an alternate Complaints Coordinator (Complaints Coordinator III).

Dr. Griffin opened the meeting by reading the Board's Declaration of Purpose.

Dr. Lambert moved to approve the agenda for the day. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Boggs- YEA, Lambert – YEA, Henke – YEA, Crouch YEA.

The Board reviewed and discussed the meeting minutes from August 25, 2017. Dr. Lambert moved to approve the minutes of August 25, 2017 as discussed. The motion passed by unanimous roll call vote of the members present.

Dr. Lambert moved to enter Executive Session pursuant to LSA R.S.42:6.1, to review complaints and conduct oral examinations and file reviews. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Boggs- YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

Dr. Lambert moved to close executive session. The motion passed unanimously.

The Board opened the meeting to the public at 3:00 p.m. Dr. Kim VanGeffen, representing the Louisiana Psychological Association, was present for the open meeting.

**COMMITTEE REPORTS:**

The Board received the following committee reports:

**Executive Director Report** – Ms. Monic Reported on the following:

- Renewal Report 2017
  - Opening Renewals (July 1, 2107)
    - Provisional: 11
    - Licensed Specialists in School Psychology: 18
    - Licensed Psychologists: 758
  - Closing Renewals (July 31, 2017)
    - Provisional: 10

- Licensed Specialists in School Psychology: 17
- Licensed Psychologists: 712
  - Renewing at Full-time Practice: 654
  - Retired Part-time practice: 57
- Total Lapsed at COB on July 31, 2017:
  - Provisional Lapsed: 1
  - Licensed Specialists in School Psychology Lapsed: 1
  - Licensed Psychologists Lapsed: 46
- 4 have since reinstated due to unintentional lapse
- The Bureau of Family Health's Children's Special Health Services did not send the Developmental Screening Survey to forward to licensed psychologists.
- Information was provided to the Board from the Association of State and Provincial Psychology Board concerning changes to EPPP.
- A copy of the Louisiana Intern Advocacy letter sent jointly from LPA and APA to LA Dept of Health was provided to the Board.
- The Board was notified that Eric R. Cerwonka, Psy.D. has filed a Civil Action Suit against the LSBEP. Ms. Monic has consulted Risk Management and the matter has been assigned to Jeremiah J. Sams, Assistant Attorney General Litigation Division – Lafayette
- The Election process will begin for the vacancy occurring June 30, 2018. Call for nominations will be emailed at the beginning of October in accordance with the policies and procedures of the Board.
- The Division of Administrative Law cancelled our Memorandum of Understanding. The new Director was not agreeable to the terms of the agreement. The Board will begin the process of seeking a contract for an Administrative Law Judge.

### ***Finance Committee Report***

Dr. Griffin reported that he reviewed and approved Leave Reports for Ms. Monic.

Dr. Griffin reported that he reviewed and approved Bank Reconciliations prepared by Ms. Monic from August 2017. Ms. Monic provided the members of the Board copies of Financial Statements for August 2017 as well as the revised Compilation Report for 2016-17. Ms. Monic reported that an error was noted after the compilation was filed with the Office of Statewide Reporting and Accounting which resulted in the following changes:

- Pension-Related Deferred Outflows of Resources: From \$95,871.00 to \$128,243.00
- Cost of Sales and Services: From \$386,773.00 to \$354,401 (pension expense account)

These changes impacted the Board's total operating loss at the end of the 2016-17FY to \$135,604 (was -\$167,976) and the net position ending FY 2016-17 is -\$352,395 (was -\$384,767).

By motion of Dr. Boggs, the Board reviewed and approved the 2018 Budget.

***Oral Examination Committee Report*** –Dr. Boggs reported that 4 candidates cancelled and 9 oral examinations were conducted in executive session this day as follows:

***Melissa Kunimatsu, Ph.D.*** appeared before Board Members, Drs. Lambert and Crouch for an oral examination for licensure in Developmental Psychology. Dr. Crouch moved that the Board grant **Dr. Kunimatsu** a license to practice psychology with a declared specialty in Developmental Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Corinne A. Schild, Psy.D.*** appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in Clinical Psychology. Dr. Boggs moved that the Board grant **Dr. Schild** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Andrew Magers, Psy.D.*** appeared before Board Member, Dr. Griffin and Former Board Member, Dr. Vigen for an oral examination for licensure in Clinical Psychology. Dr. Griffin moved that the Board grant **Dr. Magers** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Shelley R. Visconte, Ph.D.*** appeared before Board Members, Drs. Lambert and Crouch for an oral examination for licensure in Counseling Psychology. Dr. Crouch moved that the Board grant **Dr. Visconte** a license to practice psychology with a declared specialty in Counseling Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Jessica R. Chavez, Ph.D.*** appeared before Board Member, Dr. Griffin and Former Board Member, Dr. Vigen for an oral examination for licensure in Clinical Psychology. Upon recommendation of Dr. Vigen, Board granted **Dr. Chavez** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Sarah J. Miller, Psy.D.*** appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in School Psychology. Dr. Boggs moved that the Board grant **Dr. Miller** a license to practice psychology with a declared specialty in School Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**James A. Hernandez, Ph.D.** appeared before Board Members, Drs. Lambert and Crouch for an oral examination for licensure in Clinical Psychology. Dr. Crouch moved that the Board grant **Dr. Hernandez** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**Peter M. Smith, Psy.D.** appeared before Board Member, Dr. Griffin and Former Board Member, Dr. Vigen for an oral examination for licensure in Clinical Psychology. Dr. Griffin moved that the Board grant **Dr. Smith** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**Rebecca Graham, Ph.D.** appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in Developmental Psychology. Dr. Henke moved that the Board grant **Dr. Graham** a license to practice psychology with a declared specialty in Developmental Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**Jurisprudence Examination Committee** – No Report

**Legislative Oversight Committee Report** – Dr. Lambert reported that he had received a formal appointment letter to the Medicaid Integrated Assessment Task Force and would be attending the upcoming meeting.

**Supervision/Credentials Review** - Dr. Henke reported the results of the file reviews conducted this date in Executive Session as follows:

**FILE REVIEWS [LSA-R.S. 42.6.1]:**

Dr. Henke reviewed and presented the Application for License of **Sandra Viggiani, Ph.D.** to the Board with a motion to invite her to take the Oral Examination for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Griffin reviewed and presented the Application for License of **Anna C. Kelley, Psy.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Wendy F. Melancon, Psy.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Griffin reviewed and presented the Application for License of **Emily MacDougall, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Melanie M. Lantz, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Kimberly Lewis, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License via Reciprocity (American Board of Professional Psychology) of **Michael J. Franks, Jr., Psy.D.**, with a motion to confirm his Candidacy status and invite him to take Jurisprudence Examination and a face-to-face meeting with the Board to complete the requirements for licensure. The Board discussed the motion. The motion passed unanimously.

**Lydia A. Deal Benoit, M.S.** – LSSP Committee, after review and discussion, found Ms. Benoit's Application to be complete, pending passing score on the Jurisprudence Examination, and therefore submitted a recommendation that Ms. Benoit be granted licensure as a Specialist in School Psychology. Dr. Henke moved in favor of accepting the recommendation for licensure upon receipt of passing Jurisprudence Examination. The motion passed unanimously.

**Jackie M.W. Childress, M.Ed.** – LSSP Committee, after review and discussion, found Ms. Childress's Application to be complete pending passing score on the Jurisprudence Examination, and therefore submitted a recommendation that Ms. Childress be granted licensure as a Specialist in School Psychology. Dr. Henke moved in favor of accepting the recommendation for licensure upon receipt of passing Jurisprudence Examination. The motion passed unanimously.

Dr. Henke reviewed the Temporary Registration of **Angela Donahue, Ph.D.** (California). Dr. Henke, finding the requirements for Temporary Registration had been met, recommended the Board approve **Dr. Donahue's** registration upon receipt of passing Jurisprudence Examination. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed the Emergency Temporary Registration of **Carlos Alberto Protzel, Ph.D.** (California) which was administratively granted on September 15, 2017 per Proclamation of Gov. John Bel Edwards, No104JBE 2017. Dr. Henke, finding the requirements for Emergency Temporary Registration had been met, recommended the Board affirm the registration. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed the Temporary Registration and approved the Supervised Practice Plans of **Erika M. Rajo, Psy.D.** and **Brandon John Waits, Ph.D.**

The Board reviewed and approved Reinstatement Applications for Licensure of **Denise Sharon, Ph.D.** effective August 31, 2017; and **Earl Folse, Ph.D.** effective September 20, 2017.

**Complaints Committee:** - The Board interviewed Dr. Mark Vigen for additional Complaints Coordinator contracts. The Board unanimously approved a temporary contract, "Complaints Coordinator III" for an amount not to exceed \$1,999 for the period September 22, 2017 through June 30, 2018, delegating the Board's authority to Dr. Mark Vigen to review, coordinate and oversee the timeliness of the complaint investigations that he is assigned, including negotiating consent agreements and participating in meetings and hearings; and provide timely recommendations to the LSBEP in accordance with the Board's laws, rules and policies.

Dr. Griffin reported that the interviews had not been completed for the fulfillment of the Complaints Coordinator II Contract.

The following cases were reviewed by the Board in executive session with Attorney Courtney Newton:

1. **P16-17-05C** – The Board reviewed and discussed this matter in depth with Attorney Newton. Dr. Lambert moved in favor of filing an injunction in the appropriate district court, seeking to prohibit the unlicensed practice of the respondent. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.
2. **P16-17-06C** – The Board reviewed this matter which remains open, pending compliance.
3. **P16-17-13C** – Attorney Newton presented this matter to the Board, along with a proposed Agreement to Relinquish License, signed and dated by the Respondent, Cary Nelson Mack, Ph.D. on August 30, 2017. Dr. Henke moved in favor of accepting the agreement as resolution of Complaint P16-17-13C which complaint alleged violations of LA Revised Statutes, 37:2359A, B(2)(c), B(8), (12), (13), and (14); the Louisiana Administrative Code, Title 46, Part LXIII, Chapter 13; and Ethical Standards: 2.04 Bases of Scientific and Professional Judgments, 2.06 Personal Problems and Conflicts, 3.02 Sexual Harassment, 3.04 Avoiding Harm, 3.05 Multiple Relationships, 3.08 Exploitative Relationships, 3.10 Informed Consent, 10.01 Informed Consent to therapy, and 10.05 Sexual Intimacies with Current Therapy Clients/Patients, noting the acceptance of the agreement is the final action of the Board and is reportable disciplinary action.

**Liaison to Professional Organizations and Boards Report** - No report.

**Continuing Professional Development Committee** – Ms. Monic reported that the annual audit of continuing education reported for the July 1, 2015 through June 30, 2017 was due to begin, however is delayed because the Board is currently understaffed.

**Long Range Planning/Awards Committee** - The Board approved the venue for the LRP Meeting at the Louisiana Municipal Association building, downtown Baton Rouge, Louisiana at a total cost of \$150 for room rental.

**Louisiana Behavior Analyst Board (LBAB) Liaison** – Dr. Lambert attended his first LBAB meeting and reported that they seemed well organized.

### **DISCUSSION ITEM**

1. **Rule Development:** The Board continued to discuss rule development related to administrative and practice initiatives for the Long Range Planning meeting.
2. **Audit for Reciprocity requirements with ASPPB, Certificate of Professional Qualifications and ABPP Diplomat** – This matter was again tabled until October 2017.
3. **LSSP Opinion regarding Graduate Equivalency** – The Board reviewed and approved the following Opinion:

*The Louisiana Administrative Code, Title 46, Part LXIII. Subpart 2, Chapter 34 sets forth the training program requirements for licensure as a Licensed Specialist in School Psychology and requires that a graduate of a specialist program may complete a program that is approved by the National Association of School Psychologists (NASP), or an equivalent certificate, from a university offering a full-time graduate program. The NASP criteria for program approval serves as a model for specialist-level training in school psychology.*

*Prior to 1988, the Nationally Certified School Psychologist (NCSP), did not exist. In 1989 the first certifications were issued. Therefore, individuals graduating from programs prior to 1989, did not have NASP program approval. However, those individuals have since been reviewed and were granted an NCSP by NASP. Therefore, it is the opinion of the Louisiana State Board of Examiners of Psychologists, that an individual who graduated from a non-NASP approved program, prior to 1989, who has held an NCSP, will be considered as meeting the “equivalent” requirements of a NASP approved graduate training program, regardless of the current NASP certification status.*

4. **Revise Supervised Practice Plan for Provisional License** – The Board reviewed the supervised practice plan for provisional licenses and approved amendments appropriate to reflect the current regulations which allow billing by a provisional licensee.

5. **Policy and Procedures – Budgeting, Contracting, Ethics** – The Board discussed potential revisions to its policies and procedures related to budgeting, contracting and ethics training. Ms. Monic agreed to develop a draft for future consideration by the Board.

6. **Inquiry from the Louisiana Behavior Analyst Board regarding dual licensing** – The Board reviewed this inquiry and approved Dr. Boggs and Ms. Monic collaborate on a draft to the LBAB, outlining the Board’s opinion of the scope of a psychologist engaging in behavior analysis.

Dr. Henke moved to adjourn the meeting at 5:00 p.m. The motion passed unanimously.