

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES: *September 7, 2012***  
***APPROVED: October 12, 2012***

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was called to order at 8:35 a.m., **Friday, September 7, 2012**, at 8280 YMCA Plaza Drive, Building 8-B, Baton Rouge, LA 70810. Present were Board Members, Drs. Lee Matthews, John Courtney, Rita Culross, Marc Zimmermann and Darla Burnett; and, Executive Director, Kelly Parker. Dr. Kim VanGeffen, on behalf of the Louisiana Psychological Association, was in partial attendance and present for the public hour of the meeting.

Dr. Courtney moved to accept the September 7, 2012 agenda. Dr. Zimmermann seconded the motion.

Dr. Courtney moved that the minutes of August 9<sup>th</sup> and August 10<sup>th</sup> be accepted with minor corrections. Dr. Zimmermann seconded the motion.

Pursuant to **LSA R.S.42: 6.1(4)**, Dr. Matthews moved to enter Executive Session to review legal matters, conduct oral exams and file reviews. The motion passed by unanimous roll call vote of the members present as follows: Matthews –yea, Courtney – yea, Culross-yea, Zimmermann-yea and Burnett-yea.

Dr. Matthews moved to close Executive Session to enter the following:

**Complaint Review/Legal Matters:**

- a. **P11-12-04C:** The Board reviewed and discussed communication from the Practice Monitor. The Board opined that the Practice Monitor should bill the Respondent for all time associated with the Practice Monitoring Agreement. The Board also reviewed the Respondent's continuing education certificates. After careful consideration of the continuing education completed, Dr. Culross moved to accept the continuing education requirements as satisfied. The motion passed unanimously.
- b. **P10-11-07B:** Dr. Pettigrew presented the Board with a signed Consent Order for consideration. After careful review and discussion, Dr. Zimmermann moved to accept the Consent Order. Dr. Culross seconded the motion.
- c. **P10-11-04C:** The Board reviewed and accepted the continuing education submitted by the Respondent in conjunction with the requirements of his Consent Order. Dr. Courtney moved to that the Consent Order be recorded as satisfied and that the matter be closed. Dr. Zimmermann seconded the motion.
- d. **NP11-12-16B:** The Board reviewed the cease and desist letter response. After careful discussion, the Board opined that the response was not sufficient since it was not in proper form, nor did it contain the corrective action taken to prevent future issues. The Board directed Ms. Parker to notify the respondent in writing.

- e. **NHPS:** The Board reviewed the indictment information from Mississippi. Dr. Courtney moved to table the matter until it was reviewed by Dr. Pettigrew. Dr. Zimmermann seconded the motion.
- f. **SH v. LSBEP:** Dr. Culross presented the matter with the Board. After careful discussion, the Board unanimously voted not to take any action.

### **Oral Examinations:**

**Ariel Moss Lloyd, Ph.D.** appeared before Board Members for an oral examination. Dr. Courtney moved that the Board grant **Dr. Lloyd** a license to practice psychology with a specialty in Clinical Psychology. The motion unanimously passed.

### **Supervision and Credentials Recommendations:**

Dr. Matthews reviewed the application for licensure file of **Erin T. Reuther, Ph.D.** and recommended that the Board confirm her candidacy. The Board unanimously accepted the recommendation.

Dr. Zimmermann reviewed the application for licensure file of **Caroline B. Gardner, Ph.D.** and recommended that the Board confirm her candidacy. The Board unanimously accepted this recommendation.

Dr. Burnett reviewed the application for licensure file of **Danielle L. Paul, Psy.D.** and recommended the Board confirm her candidacy. The Board unanimously accepted the recommendation.

Dr. Culross reviewed the application for licensure file of **Robert E. Kizer, Ph.D.** and recommended the Board confirm his candidacy. The motion passed unanimously.

Dr. Culross reviewed and recommended the Board accept the Temporary Registration of **Joseph Robert Yohman, Ph.D.** Dr. Culross also moved that a letter be sent to Dr. Yohman encouraging him to apply for licensure since this was his third, consecutive time, applying for temporary registration. The Board unanimously accepted the recommendations.

Dr. Burnett reviewed and recommended the Board reinstate the license of **Robert Dale Younger, Ph.D.** The Board unanimously accepted this recommendation.

Dr. Courtney reviewed and recommended the Board accept the criminal background check of **Darrell Turner, Ph.D.** The motion passed unanimously.

### **Committee Reports:**

**Finance Committee:** Ms. Parker reported that the new accountant was diligently working to update the Board's financial data and reports. Ms. Parker also informed the Board that the previous accountant failed to turn over documentation, including electronic login information and tax information. Ms.

Parker reported that the former accountant has been noncompliant and nonresponsive to all letters, emails and telephone messages. Ms. Parker notified the Board that Mary Sue Stages completed the yearly audit and the report should be forthcoming.

**Oral Examination Committee:** Dr. Culross and Dr. Zimmermann reported that Board staff is updating the oral examinations based on their review and recommendations.

**Jurisprudence Examination Committee:** Dr. Courtney agreed to review the exam and revise questions. Ms. Parker reported that the take-home jurisprudence exam process was moving smoothly and efficiently.

**Legislative Oversight Committee:**

**Act 276:** The Board reviewed and discussed Act 276. The Board directed Ms. Parker to consult with the Board's AAG about creating new laws and/or rules for Act 276.

**Chapter 10 Temporary Registration:** The Board reviewed the draft changes to Chapter 10 Temporary Registration. Dr. Matthews directed Ms. Parker to make minor changes to Chapter 10 and forward them to the Legislative Oversight Committee committee for final review and approval.

**Chapter 6 Fees:** The Board reviewed the final draft of the changes to Chapter 6 Fees. Dr. Matthews moved to accept the fee changes and promulgate the revised rule. The motion passed unanimously. Ms. Parker noted that once the revised rule was accepted by the Legislative Fiscal Office and posted by the Louisiana Register, she would also post it on the Board's website.

**Liaison to Professional Organizations and Boards:** The following Board members confirmed that they will be attending the ASPPB annual meeting in San Francisco, California between October 23-28<sup>th</sup>: Dr. Matthews, Dr. Courtney, Dr. Burnett and Ms. Parker. Dr. Courtney discussed his ideas and preparation for his panel discussion at the ASPPB meeting.

**Continuing Education:** Ms. Parker informed the Board that the Louisiana Register published the Chapter 8 revised rule in the August 20<sup>th</sup> issue. She pointed out that all public comments regarding Chapter 8, are due by September 10, 2012 at 12:00 noon. At the time of the meeting, only 2 comments had been received. The Board acknowledged and reviewed the comments received by: Courtland Chaney, Ph.D. and William Waters, Ph.D.

Ms. Parker reminded the Board that the potential hearing dates, if requested, are 9/24/12-9/29/12. Ms. Parker clarified for the Board that a public hearing must be held if one is requested within twenty days after publication of the rule, by twenty-five persons, by a governmental subdivision or agency, by an association having not less than twenty-five members, or by a committee of either house of the legislature to which the proposed rule change has been referred under the provisions of R.S. 49:968.

Dr. Courtney encouraged Dr. VanGeffen, LPA's representative at this meeting, to communicate with LPA and send any feedback to the rule changes to Ms. Parker's attention by 12:00 p.m., September 10, 2012.

**Complaints Committee:** No new report.

**Long Range Planning Meeting:** No new additions for the Long Range Planning Agenda. Dr. Matthews moved to discuss the annual honors ceremony during this report. The motion passed. The Board discussed the annual honors ceremony and confirmed the date of November 9, 2012. Ms. Parker stated that she would explore catering/location options for the evening.

**Ad hoc Committee: Behavior Analyst Commission:** Mr. Parker reported that the September 7, 2012 commission meeting was rescheduled for September 21, 2012 due to Hurricane Isaac issues. Ms. Parker also reported that we are still waiting for the expedited AG opinion regarding behavior analysis.

**Real Estate Working Group:** Ms. Parker reported that lease negotiations had been submitted to the State Facility Planning Office for approval.

**Discussion Items:**

1. **2012 Annual Audit of Licensees:** Ms. Parker reported that board staff would begin working on the audit of licensees from the recent renewal season.
2. **Request from Department of the Army regarding verification fees:** Ms. Parker presented a request from the Department of the Army regarding waiving verification fees for their agency. The Board reviewed and discussed the letter. Dr. Culross moved to deny the request, and the motion passed unanimously.
3. **Request for approval of CE credits – New Orleans Journal Club:** Ms. Parker presented a request from Dr. Amy Henke on behalf of the New Orleans Journal Club. Dr. Henke inquired about the possibility of the journal club counting as continuing education credits. After careful review and discussion, the Board opined that based on Title 46 Professional and Occupational Standards, Part LXIII. Psychologists, Chapter 8 Continuing Education, Section 807. Unacceptable Offerings and/or Activities, the Board will not recognize the participation in journal clubs as fulfilling continuing education credits.
4. **Review of Louisiana's Open Meeting Laws & Rules of Order:** The Board reviewed and discussed Louisiana's Open Meeting Laws. The Board also reviewed Keesey's Rules of Order and discussed Roberts Rules of Order.
5. **Review of Board Meeting Minutes:** After a public comment was received from The Psychology Times last month claiming the Board meeting minutes were not informative, the Board carefully reviewed meeting minutes from June, July and August 2012. The Board opined that the minutes are reviewed and approved each month for content and accuracy, and further review of same indicates that they meet the requirements of Open Meeting Laws.

6. **Change to Administrative Policies: Board Meeting Days:** The Board agreed that Ms. Parker may determine the business hours for the office on Board meeting days.

Meeting Adjourned: 2:50 p.m.