



**LOUISIANA STATE BOARD
OF EXAMINERS OF
PSYCHOLOGISTS**

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CHANGE SERVICE REQUESTED

RENEWAL NOTICE

Your current license expires **JULY 31, 2016**



Please visit the LSBEP website at WWW.LSBEP.ORG for additional instructions to complete your renewal. From the home page click on “*Licenses*” then “*Renew Your License Online*”.

- If you have an even license number, this is your year to report continuing education. The deadline to earn continuing education credit for this reporting period is **JUNE 30, 2016**. You are required to report 30 hours of CE with 2 of those 30 hours in ethics or forensics.

Please contact the LSBEP office at 225-925-6511 if you have any trouble using the online system. There are also links to our paper renewal forms under the “Licenses” section of the website. The paper processing fee is an additional \$15.

Please submit your renewal no later than **JULY 15, 2016**, to avoid delay in receiving your 2016-17 Renewal Certificate. Any renewal application received after the close of business on **JULY 31, 2016** will lapse pursuant RS 37:2354 (C) et al.

Update your mailing address with LSBEP prior to renewing your license. Renewal certificates are mailed to the address of record upon renewal. There is a \$10 fee for a duplicate certificate. Please immediately contact the board if you have not received your annual renewal certificate:

- within 2 weeks for online renewals
- within 4 weeks for paper renewals

Please consider participating in the Workforce Analysis Survey. This survey is being conducted by ASPPB to gain a comprehensive view of the current psychology work force: <https://www.asppbsurvey.com/>